

**ASSOCIATED STUDENTS UCLA
BOARD OF DIRECTORS
Services Committee
January 16, 2015
12:00 p.m.
Ackerman Union 2412**

PRESENT: Kevin Eagan, Faculty Representative
Precious Elam, Chair, Undergraduate Representative
CJ Gabbe, Graduate Representative
Denea Joseph, Undergraduate Representative
Monet LeMon, Alumni Representative
Katrina V̄õ, Graduate Representative
Bob Williams, Executive Director

MANAGEMENT: Cindy Bolton, Food Service Director
Robin Broudy-Johns, Director-Store Operations
Roy Champawat, Student Union Director
Sandi Gillespie, Association Affairs Manager
Dave Hager, Director of Business Affairs
Patrick Healey, General Manager/Director Apparel/Accessories/LuValle
Commons/Health Sciences Store
Kamran Mehdian, Information Services Director
Karen Noh, Special Projects Director
Lisa Perez, Marketing Director

CALL TO ORDER

Ms. Elam called the meeting to order at 12:11 p.m.

APPROVAL OF AGENDA

Ms. Elam called for consent to approve the Associated Students UCLA Board of Director's Services Committee, January 16, 2015 Agenda. There being no objections, the motion was approved by unanimous consent.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams updated the committee on the following:

1. Positive financial results for November and December.
2. Apple performance was very strong.
3. Food Service financial results were exceptionally well.
4. The winning design contest t-shirt is available in the store. The prior year's t-shirt

Approved: February 20, 2015

- sold 1730 units, which resulted into a \$6,920.00 donation to UCLA UniCamp.
5. The new coffeehouse mug has sold 642 units compared to 236 units of the previous mug during the same timeframe.
 6. The office space for Student Affairs is currently under construction.
 7. Kikka had to create new design plans due to several construction revisions. Tsunami will remain open until the new facility is operating.
 8. The permanent sign for sweetspot has been installed.
 9. Temecula Creek Inn is being considered for an alternate location for the orientation retreat in June.

FOOD SERVICE POS SYSTEM

Ms. Bolton and Mr. Mehdian explained that the current Food Service POS has been in use since 2006, and the hardware will not be supported after December 2015. In addition, it cannot meet numerous changes to security and technology protocols and features including:

1. PCI (Payment Card Industry compliance)
2. Point-to-point encryption for higher security
3. EMV-enabled, able to accept credit cards with embedded chip technology
4. Mobile Wallet and NFC, able to accept alternate payment methods such as Apple Pay or Google Wallet
5. Local hosting of the application to provide additional back-office features
6. Integrated credit card authorization
7. Mobile APP/ePOS, provides a mobile interface for the customers to place orders on their phones

Management has received proposals from three vendors to provide an upgraded POS that will meet all regulations. Additionally, a new POS offers features for both customers and operators that will improve efficiency and the customer experience. After extensive review of three proposals, management recommends the purchase of Sequoia which includes the use of the Verifone system.

Ms. Joseph drew attention to the fact that the tablets that are being proposed are from Hewlett Packard and USAC has passed a resolution to divest from HP products. Mr. Williams explained the Services Committee did hear from various groups regarding the issue and the committee chose not to take any action.

Mr. Gabbe made a motion, seconded by Mr. Eagan that the Associated Students UCLA Board of Directors Services Committee approve and recommend to the Board of Directors the approval of a \$350,000 capital expenditure to replace and upgrade the food service point of sale (POS) system. Ms. Elam called for a vote. The motion was approved by a vote of 5 yeas and 1 abstention.

ENERGY EFFICIENCY PROJECT/HVAC MANAGEMENT SYSTEM

Mr. Champawat and Mr. Williams stated that ASUCLA has the opportunity to effectively manage the HVAC systems in Ackerman Union and Kerckhoff Hall which has notoriously difficult due to the variety of facilities within the two buildings and old technology. Negative impacts include overspending on HVAC and discomfort from room temperatures that are either too high or too low.

Management is recommending the purchase and installation of Variable Frequency Drives (VFD) for Ackerman and Kerckhoff HVAC systems. These drives will enable the control system to vary the air flow of our HVAC beyond the simple on or off that the current system has as options. Our analysis shows that the basic VFD system with basic controls will save \$22,500 annually, showing payback in 4.0 years. A related project to introduce intelligent control of the system (Building IQ), fully enabled by the VFD installation, will show additional energy savings of \$42,200 annually against an annual system operation cost of \$18,600.

This item is only informational for the Services Committee and will be an action item at the next Finance Committee meeting since it's an unbudgeted capital expenditure.

CAFÉ POWELL

Mr. Williams stated that the campus is entering into a study and analysis of Powell Library which will take approximately three months. Once the study is complete more details about a possible café will be available.

HILL TOP SHOP REMODEL

Ms. Broudy-Johns provided the committee with a design concept for the Hill Top Shop remodel. The shop has not been updated since 1992 except for a few mini face-lifts and is in desperate need of a remodel. Construction will take place during the summer and management will inquire about a possible pop-up store in the vicinity for students. A more detailed plan and cost structure will be brought to the committee next month for approval.

EXECUTIVE SESSION

Ms. Elam called for consent for the Associated Students UCLA Board of Directors Services Committee to enter into Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee entered into Executive Session at 1:24 p.m.

Ms. Elam called for consent to exit the Associated Students UCLA Board of Directors Services

Committee Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee exited Executive Session at 1:32 p.m.

ADJOURNMENT

Ms. Elam called for consent for the Associated Students UCLA Board of Directors Services Committee to adjourn the January 16, 2015 Meeting. There being no objections, the meeting was adjourned at 1:32 p.m.