

**ASSOCIATED STUDENTS UCLA
BOARD OF DIRECTORS
Services Committee
February 16, 2018
12:00 p.m.
Ackerman Union 2412**

PRESENT: Pouria Abbassi, Roy Champawat, Kevin Kato, Andrew Lewis,
Lawrence Traylor, and Christine Wilson

LATE: Teni Adewumi-Gunn

ABSENT: Michaela Boster

MANAGEMENT: Cindy Bolton, Food Service Director
Sandi Gillespie, Association Affairs Manager

GUESTS: Nathan Glovinsky, ASUCLA Board Member
Alex Latshaw, ASUCLA Board Member
Navi Sidhu, ASUCLA Board Member
UCLA Grand Challenges Students

CALL TO ORDER

Mr. Kato called the meeting to order at 12:08 p.m.

APPROVAL OF AGENDA

Mr. Kato called for consent to approve the Associated Students UCLA Board of Directors' Services Committee February 16, 2018 Agenda. There being no objections, the motion was approved by unanimous consent.

APPROVAL OF MINUTES

Mr. Kato called for consent to approve the Associated Students UCLA Board of Directors' Services Committee January 12, 2018 Minutes. There being no objections, the motion was approved by unanimous consent.

EXECUTIVE DIRECTOR'S REPORT

Mr. Abbassi reported on the following items:

- Blaze Pizza construction is ongoing and management is hopeful for a late March opening.
- The Taco Bell redesign has been completed and came in under budget.
- ASUCLA will make a submission to the California Higher Education Sustainability Conference for an award for social responsibility in licensing.
- The first floor dining room electronic wall installation should be completed in a few months, wall treatments will be completed by next week (2/23), and the furniture installation will be completed by mid-March.

UCLA GRAND CHALLENGES PLASTIC WASTE PROJECT

Students from the Sustainable LA Grand Challenges Undergraduate Research Scholarship Program explained to the committee that their research project is focused on plastic waste of straws and condiment packages. They are requesting specific cost and buying information for their research and offered to provide research for the Association if it was needed. The committee may be interested in knowing how students prefer and respond to the messaging and signage of how and what to recycle and compost.

The students of the program will coordinate the project with Mr. Champawat for next steps.

SWEET SPOT PRODUCT OFFERINGS

Ms. Bolton explained that management would like to remove the Sweet Spot yogurt machines that are inoperable and replace them with display freezers offering a wide variety of single serve frozen desserts from Nestle. Nestle will provide ASUCLA will all the freezer equipment necessary for the space as well as a generous annual purchasing rebate. This brand allows for flexibility in variety of products including high end ice cream, lower calorie frozen yogurt, fruit bars, non-dairy options, new candy flavors and traditional offerings.

This will provide flexibility to convert the space to another set of offerings when a better option has been identified. In the meantime, ASUCLA will gain financial return at minimal cost.

Ms. Adewumi-Gunn made a motion, seconded by Mr. Lewis that the Associated Students UCLA Board of Directors' Services Committee approve and recommend to the Board of Directors authorization for management to eliminate the frozen yogurt and add Nestle single serve frozen yogurt in Sweet Spot. Mr. Kato called for a vote. The motion was approved by a vote of 5 yeas and 0 nays.

ACKERMAN UNION FIRST FLOOR RESTROOMS

Mr. Champawat explained that this project was included in the approved capital budget for the current fiscal year. The project includes plumbing (removal and replacing fixtures to match fixtures on A-level in the all-gender restroom), patch and wall prep, removal and re-install of partitions, mirrors, changing station, new access panels in the wall, paint walls and ceiling, tile, flooring, and replacement of accessories.

The project in the current fiscal year budget was approved at \$150,000. However, the most recent quote for the completion of this project from UCLA Facilities is \$175,422, including a \$15,000 contingency.

Ms. Adewumi-Gunn made a motion, seconded by Mr. Traylor that the Associated Students Board of Directors' Services Committee approve and recommend to the Board of Directors a \$175,422 capital expenditure to renovate the Ackerman Union first floor men's and women's restrooms. Mr. Kato called for a vote. The motion was approved by a vote of 5 yeas and 0 nays.

E6 CAFÉ PROPOSAL

In November 2017, the administration of Engineering asked ASUCLA to operate a café in the new Engineering VI Building. Management met with the engineering project team to discuss their request for service and visited the space as it is currently designed. While some of the basic infrastructure and millwork was provided with the original project, ASUCLA will need to retrofit and supplement the location with additional plumbing, electrical work, and provide all operational café equipment.

Based on preliminary estimates the project will require approximately \$150,000 of capital investment by ASUCLA. This estimate includes kitchen equipment, registers, small wares, additional plumbing, and electrical work necessary and was not included in the original scope. Management projects that direct contribution from this operation alone will be about \$16,000 a year. However, after considering various cannibalization models from other ASUCLA operations and taking advantage of the opportunity to shift costs from other operations, the net contribution to the Association will range between \$25,000 to (\$7,300).

Ms. Adewumi-Gunn made a motion, seconded by Ms. Wilson that the Associated Students UCLA Board of Directors' Services Committee approve and recommend to the Board of Directors a capital expenditure of \$150,000 to build and operate a café in the new Engineering 6 Building. Mr. Kato called for a vote. The motion was approved by a vote of 5 yeas and 0 nays.

ADJOURNMENT

Mr. Kato called for consent for the Associated Students UCLA Board of Directors' Services Committee to adjourn the February 16, 2018 Meeting. There being no objections, the meeting was adjourned at 1:26 p.m.