

**ASSOCIATED STUDENTS UCLA  
BOARD OF DIRECTORS  
Services Committee**

August 11, 2017  
12:00 p.m.  
Kerckhoff Hall 417

**PRESENT:** Teni Adewumi-Gunn, Michaela Boster, Roy Champawat, Kevin Kato, Bob Williams, and Christine Wilson

**LATE:** Andrew Lewis

**ABSENT:** Lawrence Traylor

**MANAGEMENT:** Cindy Bolton, Food Service Director  
Sandi Gillespie, Association Affairs Manager  
Karen Noh, Special Projects Director  
Lisa Perez, Marketing Director  
Michelle Moyer, Director of Business Affairs and Compliance

**CALL TO ORDER**

Ms. Boster called the meeting to order at 12:08 p.m.

**APPROVAL OF AGENDA**

Mr. Williams made a motion, seconded by Mr. Kato to defer Agenda Item: IV.A- Branding Update until next month. Ms. Boster called for a vote. The motion passed by a vote of 4 yeas and no objections.

Ms. Boster called for consent to approve the Associated Students UCLA Board of Directors' Services Committee August 11, 2017 Agenda as amended. There being no objections, the motion was approved by unanimous consent.

**EXECUTIVE DIRECTOR'S REPORT**

Mr. Williams updated the committee on the following:

- Summer financial results are strong in the Store and Restaurants.
- The Store will now be providing textbooks for the Geffen Academy.

- Bank of America would like to change their ATM signage on Ackerman Union A-level. Mr. Champawat provided a rendering for the new sign and the committee had no objections to the replacement.
- Ashe Center would like to install a vending machine which would carry the Plan B Contraceptive. This would allow students to have access to the contraceptive when the pharmacy is closed. The committee did not have any objections to installing the vending machine.
- Mr. Williams explained that the floor tile for the first floor dining room should be available soon. Management is suggesting that demolition of the existing floor start in mid-October and be completed in stages during the weekends. The dining room will need to be completely shut-down for three days to install the new tile which would occur during the winter break. The goal is to have the majority of the project complete when students return after the winter break. The committee agreed to the proposed schedule.
- Mr. Champawat provided the committee with tile samples for the first floor restroom which will also be used to update additional restrooms as well. The tile compliments the new dining room aesthetic. The committee did not object to the new design.
- Ms. Bolton and Mr. Williams explained that management has been reviewing the coffee issue and wanted to discuss with the committee the entire “coffee experience.” The committee felt that the taste of the coffee should be the most important aspect of the experience.

### **COMPOSTING REPORT**

In the absence of Ms. Noh, the committee deferred the Composting Report until next month.

### **DONATION BOX**

Information was distributed on new recipients for the donation box which included The Conservation Fund, ASPCA, and Books for Africa. The committee agreed to donate to The Conservation Fund.

### **T-SHIRT DESIGN CONTEST**

The T-shirt Design Contest schedule was distributed to the committee. Ms. Boster asked if management could work more closely with the IVP Office on the contest so it can be better branded and marketed.

## **ACKERMAN UNION FIRST FLOOR ELECTRONIC MESSAGE WALL**

Mr. Champawat provided the committee with three options for the electronic message wall in the Ackerman Union First Floor Dining Room.

- Option 1: 6-55" LED Screens
- Option 2: 15-46" LED Screens
- Option 3: Short Throw Projectors

After discussing the three options, the committee was in favor of Option 2; however, they would like to preview the short throw projector so they could get a better sense of how well it performs. Mr. Champawat will coordinate finding a location that has the projector installed for the committee to visit. The committee also suggested that the screens could be used for possible advertisements.

## **EXECUTIVE SESSION**

Ms. Boster called for consent for the Associated Students UCLA Board of Directors' Services Committee to enter into Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee entered into Executive Session at 1:22 p.m.

Ms. Boster called for consent to exit the Associated Students UCLA Board of Directors' Services Committee Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee exited Executive Session at 1:46 p.m.

## **ADJOURNMENT**

Ms. Boster called for consent for the Associated Students UCLA Board of Directors' Services Committee to adjourn the August 11, 2017 Meeting. There being no objections, the meeting was adjourned at 1:46 p.m.