

**ASSOCIATED STUDENTS UCLA
BOARD OF DIRECTORS
Services Committee**

July 14, 2017
12:00 p.m.
Kerckhoff Hall 417

PRESENT: Patrick Adler, Roy Champawat, Alexandra Latshaw, Andrew Lewis,
Bob Williams, and Christine Wilson

ABSENT: Michaela Boster and Nathan Glovinsky

MANAGEMENT: Cindy Bolton, Food Service Director
Sandi Gillespie, Association Affairs Manager

In the absence of Mr. Glovinsky, Ms. Latshaw chaired the meeting.

CALL TO ORDER

Ms. Latshaw called the meeting to order at 12:16 p.m.

APPROVAL OF AGENDA

Ms. Latshaw called for consent to approve the Associated Students UCLA Board of Directors' Services Committee July 14, 2017 Agenda. There being no objections, the motion was approved by unanimous consent.

APPROVAL OF MINUTES

Ms. Latshaw called for consent to approve the Associated Students UCLA Board of Directors' Services Committee May 12, 2017 Minutes. There being no objections, the motion was approved by unanimous consent.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams updated the committee on the following:

- Shrinkage results are \$22,000 better than plan; however, the results are still higher than last year. Management feels the higher loss is due to the ban on bags and will be revisiting the UCLA Store bag policy.
- May was not a great month for the Association financially although June is much better with net income \$116,000 positive to plan and year-to-date positive by \$218,000. Food Service is still showing negative results in May and June. July is better in the Store and Food Service is closer to plan. BearWear is \$78,000 positive in July and MTW is positive by \$55,000. The \$12 minimum wage took effect on July 1.
- There are several events occurring on campus that could lead to potential new sales including Real Madrid and Manchester United soccer training. The Kids Choice Sports Awards will be on July 17 and student orientations have begun.
- The new Under Armour shop is now open in the Store and is doing well.
- The first floor dining room project is delayed due to issues related to availability and the shipping time-frame from Europe of the floor tile.
- UC Path is a major focus for the Association right now and is still projected to go live in December.
- The Executive Director position has been posted and there have been approximately 30-40 applications including one internal applicant.

FOOD SERVICE SELF-SERVICE PAY KIOSKS

Ms. Bolton and Mr. Williams are proposing to add one or two self-serve stations in the Kerckhoff Coffeehouse during the summer to test the flow and operation of these devices. Upon testing and review, they would like to add additional stations at following locations for the fall quarter as a larger pilot to monitor the service and flow of the cash lines: Wetzel's/Lollicup, Bruin Buzz, Court of Sciences Fusion, Northern Lights, Jimmy's, and Music Café.

This capital expenditure was included FY 17-18 Capital Budget in the amount of \$150,000 which was approved by the Board at its May 19, 2017 meeting. However, at this time management does not anticipate the expenditure will be quite that much and is reducing the amount requested at this time.

The committee was in favor of adding a self-service pilot program and the capital request will be presented to the Finance Committee on July 21, 2017.

EXECUTIVE SESSION

Ms. Latshaw called for consent for the Associated Students UCLA Board of Directors' Services Committee to enter into Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee entered into Executive Session at 12:48 p.m.

Ms. Latshaw called for consent to exit the Associated Students UCLA Board of Directors' Services Committee Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee exited Executive Session at 1:26 p.m.

Ms. Wilson made a motion, seconded by Mr. Adler that the Associated Students UCLA Board of Directors Services Committee approve all actions taken in Executive Session. Ms. Latshaw called for a vote. The motion was approved by a vote of 4 yeas and no nays.

ADJOURNMENT

Ms. Latshaw called for consent for the Associated Students UCLA Board of Directors' Services Committee to adjourn the July 14, 2017 Meeting. There being no objections, the meeting was adjourned at 1:27 p.m.