

ASSOCIATED STUDENTS UCLA
BOARD OF DIRECTORS
Finance Committee
March 10, 2017
9:00 a.m.
Kerckhoff Hall 152

PRESENT: Michaela Boster, Donna Baker, Kevin Eagan, Alexandra Latshaw,
Lena Riess, and Bob Williams

ABSENT: Kirk Koenig

MANAGEMENT: Sandi Gillespie, Association Affairs Manager

GUESTS: Navi Sidhu, Undergraduate Student

CALL TO ORDER

Ms. Riess called the meeting to order at 9:09 a.m.

APPROVAL OF AGENDA

Ms. Riess called for consent to approve the Associated Students UCLA Board of Directors' Finance Committee, March 10, 2017 Agenda. There being no objections, the motion was approved by unanimous consent.

APPROVAL OF MINUTES

Ms. Riess called for consent to approve the Associated Students UCLA Board of Directors' Finance Committee February 17, 2017 Minutes. There being no objections, the motion was approved by unanimous consent.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams reported on the following items:

February financial results were positive and it seems as though the Association will most likely make budget this year. The Store bounced back in January and February with the help of the basketball team.

Mr. Williams met with the design consultants on the 1st floor dining room project to preview different floor options. A new option is a large stone tile which would be similar in cost to the laminate flooring. They are still working on the cost estimate for the flooring options as well as

consulting with an acoustical specialist and compiling several lighting options. Management will bring those figures to the committee next month. Mr. Williams suggested hiring a designer/consultant to assist on the video wall concept.

FINANCIAL STATEMENTS

Services & Enterprises February Preliminary Sales

Financials statements are not complete for February; however, management is predicting that the Association will be \$190,000 positive to plan primarily due to Graduation Etc., BearWear, and Computers. Food Service missed its plan mostly due to an aggressive budget and the rain.

March Month-to-Date Preliminary Sales

March sales figures in the Store are negative to plan by (\$16,738). There are positive sales in BearWear and Graduation Etc.; however, the BookZone and the Computer Store are negative to plan. LuValle Commons is negative to plan by (\$11,644) and the Health Science Store is negative to plan by (\$32,586) due to the timing of dental kits. The Hilltop Shop is positive to plan by \$7,241 and MTW is positive by \$2,953. Estimated Gross Margin for March is negative by (\$14,917).

Food Service is negative to budget in sales for March by (\$49,697). Catering is negative to plan by (\$3,391) and Concessions are negative to plan by (\$15,083).

Communications Board January Financial Statements

The Communications Board was positive to plan in January by \$16,890 and positive year-to-date by \$50,116. Print Display Advertising is higher than plan due to more advertising from the Basketball Special Issue. Other Income is lower than plan due mostly to Bruin Life spending less time on income generation while the staff area was being rebuilt for the Veterans/Transfer Center.

FY 17-18 FINAL BUDGET ASSUMPTIONS

Mr. Williams stated that there were no changes made from the tentative assumptions.

Ms. Riess made a motion, seconded by Mr. Eagan to approve and forward to the ASUCLA Board of Directors the FY 17-18 Final Budget Assumptions. Ms. Riess called for a vote. The motion was approved by a vote of 4 yeas and 0 nays.

STUDENT MEDIA DEFERMENT

Ms. Baker explained that Student Media will need an additional deferment of \$150,000 beginning May 1 until July 31, 2017. After July they should not need any more deferments; however, a nominal one may be required at the beginning of the school year.

The Committee discussed with Ms. Deen, Interim Student Media Director what the plan was for hiring a new Student Media Director. Since some of the conversation included personnel issues the committee agreed to discuss it in executive session.

Ms. Riess explained that she keeps hearing that S&E is overcharging the Communications Board for administrative charges and asked Mr. Williams and Ms. Baker to breakdown the charges for a better understanding. Mr. Williams explained the Student Media does not pay rent; however, they pay for maintenance and utilities for their space and a portion of the common areas. They also pay half of a salary for one employee who handles all their accounting and financial reporting. Services and Enterprises does not charge Student Media for UCPATH expenses, external audit, and is allowing them to keep the rent from the Veterans/Transfer Center.

Ms. Latshaw stated that remarks were made during at the Entities Committee meeting which undermines ASUCLA Finance Committee's philosophical approach to approve the deferments. Services and Enterprises has a vested interest in the Communications Board staying independent and solvent. To hear that the Communications Board has no regard for Services and Enterprises, it makes the Finance Committee take a step back and ponder if its philosophy in approving the deferments is based on any mutual understanding or relationship.

Ms. Deen stated that the comments of one or two individuals do not represent the entire Communications Board as a whole. Ms. Latshaw asked if the members of the Communications Board view ASUCLA as a united entity. Ms. Deen stated that The Communications Board does not discuss separating from ASUCLA and becoming its own entity.

Ms. Riess made a motion, seconded by Mr. Eagan that the Associated Students UCLA Board of Directors' Finance Committee table the Student Media Deferment until its next meeting, April 21, 2017. Ms. Riess called for a vote. The motion was approved by a vote of 4 yeas and no nays.

EXECUTIVE SESSION

Ms. Riess called for consent for the Associated Students UCLA Board of Directors' Finance Committee to enter into Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee entered into Executive Session at 10:00 a.m.

Ms. Riess called for consent to exit the Associated Students UCLA Board of Directors' Finance Committee Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee exited Executive Session at 10:27 a.m.

ADJOURNMENT

Ms. Riess called for consent for the Associated Students UCLA Board of Directors' Finance Committee to adjourn the March 10, 2017 Meeting. There being no objections, the meeting was adjourned at 10:27 a.m.