

**ASSOCIATED STUDENTS UCLA
BOARD OF DIRECTORS**

Services Committee

January 13, 2017

12:00 p.m.

Ackerman Union 2412

PRESENT: Patrick Adler, Roy Champawat, Nathan Glovinsky, Arielle Mokhtarzadeh, Bob Williams, and Christine Wilson

LATE: Andrew Lewis

ABSENT: Michaela Boster and Alexandra Latshaw

MANAGEMENT: Cindy Bolton, Food Service Director
Sandi Gillespie, Association Affairs Manager
Michelle Moyer, Director of Business and Legal Affairs
Karen Noh, Special Projects Director
Lisa Perez, Marketing Director

CALL TO ORDER

Mr. Glovinsky called the meeting to order at 12:06 p.m.

APPROVAL OF AGENDA

Mr. Williams made a motion, seconded by Mr. Adler that the Associated Students UCLA Board of Directors' Services Committee remove agenda item V.E-Restroom Tour from the agenda.

Mr. Glovinsky called for a vote. The motion was approved by a vote of 5 yeas and no nays.

Mr. Glovinsky called for consent to approve the Associated Students UCLA Board of Directors' Services Committee January 13, 2017 Agenda as amended. There being no objections, the motion was approved by unanimous consent.

APPROVAL OF MINUTES

Mr. Glovinsky called for consent to approve the Associated Students UCLA Board of Directors' Services Committee November 10, 2016 Minutes. There being no objections, the motion was approved by unanimous consent.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams provided a mid-year update on the Association's projects:

- The contract with the new vendor to replace Sbarro's is almost finalized
- Wetzel's Pretzels has been remodeled and Lollicup opened
- Created a hot pasta bar in the Greenhouse
- Approved Veteran/Transfer space
- Developed a design concept for the Ackerman Union First Floor Dining Room
- Opened the Ashe Center Pharmacy
- Started the Print Kiosk Program
- Open the Bruin Custom Print Shop
- Upgraded the Curbside sandwich product
- Prepped the space for the new loading tunnel which will open soon
- Repairing the restrooms in Ackerman Union and Kerckhoff Hall
- Ordered new trash receptacles
- Composing in North Campus as well as Kerckhoff Hall
- Undergraduate Admission rental space on A-level (old Tsunami space)
- Continuing to develop a product/operational change at the Court of Sciences Student Center
- UC Path
- Under Armour-adidas transition in the Store
- Created a new institutional website
- ASUCLA Benefits U Barcode Project
- Started selling care packages in the Store
- New coffee discount program
- Multiple contract extensions
- Substantial maintenance projects:
 - Repair leaks on the Kerckhoff Hall patio
 - Ackerman Union exterior signage (Portola Stairs)
 - Moat repair and bollard system
 - IT infrastructure
 - Kronos Time Clock upgrade
 - Chip readers

Mr. Williams also provided the committee with a financial summary stating that November was a difficult month for the Association. Food changes led to cost overages. December was a better month and will be very close to plan if not slightly better. January sales trends are better in the Computer Store. Textbooks did not perform well in the fall and winter sales are not encouraging. Other challenges for this fiscal year include costs for UC Path, minimum wage increase, and the change in sideline product (adidas to Under Armour).

Mr. Williams explained that a lot of projects have been completed or will be complete; however, the underlying business model is still a major long term challenge especially as it relates to the

ability to maintain ASUCLA's facilities and maintain them at the level and standard that the UCLA Student Union should strive for.

Ms. Mokhtarzadeh suggested that the Board provide a mid-year update to run in the Daily Bruin. She also stated that it could highlight the Association's Core Values.

DINING ROOM PROJECT UPDATE

Mr. Williams stated that management has received an initial quote for the dining room space; however, there were some items that were not included. Mr. Williams has asked for the design team to come back with a multi-tier plan which will include an option for upgraded furniture and flooring, as well as, lighting costs. Management will present those options next month.

T-SHIRT DESIGN CONTEST 2016 DONATION

Ms. Noh stated that the total amount for the 2016 t-shirt contest donation is \$3620 which will be divided between USA and GSA Interaction Fund. The committee agreed that a student board member from each constituent will present at check at each respective council meeting.

STUDENT UNION VISITS

The committee discussed visiting other student unions that have recently remodeled or upgraded their facilities. The goal would be to visit 2-3 other campuses in southern California. A few suggestions were USC, UC Irvine, UC San Diego, Cal State Fullerton, or UC Riverside. All board members will be invited to attend.

EXECUTIVE SESSION

Mr. Glovinsky called for consent for the Associated Students UCLA Board of Directors' Services Committee to enter into Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee entered into Executive Session at 12:56 p.m.

Mr. Glovinsky called for consent to exit the Associated Students UCLA Board of Directors' Services Committee Executive Session. There being no objections, the motion was approved by unanimous consent.

The Committee exited Executive Session at 1:16 p.m.

Ms. Mokhtarzadeh made a motion, seconded by Mr. Adler that the Associated Students UCLA Board of Directors Services Committee approve all actions taken in Executive Session. Mr.

Glovinsky called for a vote. The motion was approved by a vote of 5 yeas and no nays.

ADJOURNMENT

Mr. Glovinsky called for consent for the Associated Students UCLA Board of Directors' Services Committee to adjourn the January 13, 2017 Meeting. There being no objections, the meeting was adjourned at 1:16 p.m.